#### Northumberland Hills Hospital Foundation Financial Statements For the year ended March 31, 2020

# Independent Auditor's Report 1-2 Financial Statements Statement of Financial Position 3 Statement of Changes in Net Assets 4 Statement of Operations 5 Statement of Cash Flows 6 Notes to Financial Statements 7 - 13



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#### Independent Auditor's Report

#### To the Members of Northumberland Hills Hospital Foundation

#### Qualified Opinion

We have audited the accompanying financial statements of Northumberland Hills Hospital Foundation (the Foundation), which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenue from fundraising revenue and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue and donations, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2020 and 2019, current assets as at March 31, 2020 and 2019, and net assets as at April 1 and March 31 for both the 2020 and 2019 years. Our audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.



#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Cobourg, Ontario May 27, 2020

#### Northumberland Hills Hospital Foundation Statement of Financial Position

March 31		General Fund	Equipped to Care Fund	E	indowment Fund		Future Equipment Reserve Fund	2020	20
Assets								,	
Current Cash HST receivable Prepaid expenses Investments (Note 2)	\$	22,152 19,822 1,682 4,883,550		\$	:	\$	2,874,364	\$ 22,152 19,822 1,682 7,757,914	\$ 29,89 16,30
Interfund receivable (payable)	_	(3,125,306)	3,911,786		363,520	_	(1,150,000)	•	
		1,801,900	3,911,786		363,520		1,724,364	7,801,570	6,734,3
Investments (Note 2)	_	•			4,878,321			4,878,321	5,001,86
	\$	1,801,900	\$ 3,911,786	\$	5,241,841	\$	1,724,364	\$ 12,679,891	\$ 11,736,23
Liabilities and Net Assets									
Liabilities									
Accounts payable and accrued liabilities Accounts payable - NHH equipment purchases Accounts payable - NHH special projects Accounts payable - NHH educational program Deferred revenue	\$	49,071 363,480 17,408 39,724 30,000	\$ :	\$	:	\$	:	\$ 49,071 363,480 17,408 39,724 30,000	\$ 39,07 561,44
	-	499.683						499,683	615,5
Net Assets Restricted Internally restricted Unrestricted	_	500,000 802,217	3,911,786 - -		4,685,138 556,703		1,724,364	8,596,924 2,781,067 802,217	8,670,99 2,240,34 209,4
		1,302,217	3,911,786		5,241,841		1,724,364	12,180,208	11,120,7
	\$	1,801,900	\$ 3,911,786	\$	5,241,841,	Ş.	1,724,364	\$ 12,679,891	\$ 11,736,23
On hehalf of the Roard				5	16/	1	,		

On behalf of the Board

\_\_\_Director

The accompanying notes are an integral part of these financial statements.

\_ Director

3

## Northumberland Hills Hospital Foundation Statement of Changes in Net Assets

For the year ended March 31			 				2020	2019
	_	General Fund	Equipped to Care Fund	E	Endowment Fund	Future Equipment Reserve Fund	Total	Total
Balance, beginning of year	\$	642,921	\$ 3,768,724	\$	5,225,119	\$ 1,483,949	\$ 11,120,713	\$ 10,856,843
Excess (deficiency) of revenues over expenses		873,046	143,062		2,972	40,415	1,059,495	263,870
		1,515,967	3,911,786		5,228,091	1,524,364	12,180,208	11,120,713
Interfund transfers Internal commitment		(200,000)	-		-	200,000	-	-
Internal fund transfer - planned giving		(24,750)	-		24,750	-	-	-
Administration fee		11,000	-		(11,000)	•	-	
Balance, end of year	\$	1,302,217	\$ 3,911,786	\$	5,241,841	\$ 1,724,364	\$ 12,180,208	\$ 11,120,713

# Northumberland Hills Hospital Foundation Statement of Operations

For the year ended March 31									2020		2019		2018
		General		Equipped to Care		Endowment	Future Equipment Reserve						
		Fund		Fund		Fund	Fund		Total		Total		Total
Revenues					_	_		_		_			
Donations	\$	1,857,364	\$	442.062	\$	- \$	· -	\$	1,857,364 143,062	\$	1,319,125 465,687	\$	390,852 574,554
Equipped to Care Program Caring for Generations/Business partners		180.947		143,062		•	-		180,947		163,123		165,260
Signature events		1,020,199		-		•			1,020,199		681,467		662,034
Third party events		52,351		-		•	-		52,351		61,960		58,343
In Memoriam donations/Commemorative giving		103,397		-		•	-		103,397		141,947		130,109
Planned giving		242,622		-		-	-		242,622		624,554		350,915
Endowment donations	_			-		45,516	•		45,516		151,226		415,518
		3,456,880		143,062		45,516	-		3,645,458		3,609,089		2,747,585
Expenses													
Advertising and creative		9,100		-		-	-		9,100		8,565		7,953
Bank charges		11,701		-		•	•		11,701		10,064		10,009
Board/staff development and travel		7,181		-		-	-		7,181		8,347		2,597
Computer supplies and software		8,899		-		-	-		8,899		8,899		8,507
Fundraising		141,553		-		•	-		141,553		145,959		157,179
Hospital services chargeback		6,236		-		•	-		6,236		6,188		6,236
Mailings and postage		12,062		-		-	-		12,062		12,863		8,540
Memberships		1,641		-		-	•		1,641		1,999		1,859
Office and miscellaneous		16,793		•		•	-		16,793		13,096		14,656
Printing and newsletter		5,820		-		-	-		5,820		6,225		6,598
Professional and contract services		15,322		-		•	•		15,322		16,923		27,659
Salaries and benefits		404,311		-		-	-		404,311		345,005		297,750
Stewardship		14,323		-		-	-		14,323		31,948		13,868
Strategic and capital campaign planning		43,369		-		-	-		43,369		29,873		-
		698,311				-	•		698,311		645,954		563,411
Excess of revenues over expenses before													
investment income, expenses and distributions		2,758,569		143,062		45,516	•		2,947,147		2,963,135		2,184,174
Investment income and expenses													
Investment income		87,569		•		123,505	47,793		258,867		248,594		199,189
Gain (loss) on sale of investments		9,817		-		167,601	•		177,418		671,640		83,469
Gain (loss) on sale of donated shares		-		-			•		-		(17,659)		-
Increase (decrease) in unrealized gains on investments		-		-		(292,975)			(292,975)		(408,557)		(14,368
Investment administration fees		(6,255)		-		(40,675)	(7,378)		(54,308)		(37,553)		(52,215
Excess of revenues over expenses before													
distributions to Northumberland Hills Hospital		2,849,700		143,062		2,972	40,415		3,036,149		3,419,600		2,400,249
Donations and distributions to Hospital		1,976,654				•	-		1,976,654		3,155,730		1,615,769
The state of the s		972.040		442.000	•	2072	\$ 40,415	¢	1,059,495	œ	263,870	œ	784,480
Excess (deficiency) of revenues over expenses	\$	873,046	<u> </u>	143,062	•	2,972	<del>y 40,415</del>	3	1,000,400	Ψ	203,010	\$	104,460

# Northumberland Hills Hospital Foundation Statement of Cash Flows

For the year ended March 31 2020 2019

		General Fund	Equipped to Care Fund	E	ndowment Fund	Future Equipment Reserve Fund	Total	Total
Cash flows from operating activities  Excess (deficiency) of revenues over expenses	\$	873,046	\$ 143,062	\$	2,972	\$ 40,415	\$ 1,059,495	\$ 263,870
Items not involving cash Interfund transfers		(200,000)	-		-	200,000	-	-
Increase (decrease) in unrealized gain on investments		-	-		292,975	_	292,975	408,557
		673,046	143,062		295,947	240,415	1,352,470	672,427
Changes in non-cash working capital balances HST receivable		(3,519)	- (4.42.062)		- (426 E44)	-	(3,519)	1,640
Interfund receivable (payable) Prepaid expenses		269,576 (1,682)	(143,062) -		(126,514) -	-	(1,682)	-
Accounts payable and accrued liabilities		9,997	-			-	9,997	2,984
Accounts payable - NHH equipment purchases		(197,968)	-		-	-	(197,968)	(279,292)
Accounts payable - NHH special projects		17,408	-		-	-	17,408	-
Accounts payable - NHH educational program		39,724	-		-	-	39,724	-
Deferred revenue	_	15,000	-		-	 -	15,000	(95,994)
		821,582	-		169,433	240,415	1,231,430	301,765
Cash flows from investing activities								
Decrease (increase) in investments		(829,323)			(169,433)	(240,415)	(1,239,171)	(324,122)
Increase (decrease) in cash during the year		(7,741)	-		-		(7,741)	(22,357)
Cash and equivalents, beginning of year	_	29,893	-			-	29,893	52,250
Cash and equivalents, end of year	\$	22,152	\$ 	\$	•	\$ •	\$ 22,152	\$ 29,893

#### March 31, 2020

#### 1. Nature of Operations and Summary of Significant Accounting Policies

## Nature and Purpose of Organization

Northumberland Hills Hospital Foundation ("the Foundation") is incorporated without share capital under the Corporations Act, Ontario and is a charitable organization whose purpose is to raise funds for the Hospital and health care. The Foundation is a registered charity, and accordingly is exempt from income tax and may issue income tax receipts to donors.

The mission of the Foundation is to improve health care and the quality of life in our communities by growing and maintaining donor support for key hospital capital needs.

#### **Basis of Accounting**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The accrual basis recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of goods or services received and the creation of a legal obligation to pay.

#### **Fund Accounting**

The Foundation follows the Restricted Fund method of accounting for contributions.

The General Fund represents all ongoing fundraising activities and supports other board approved programs. This fund is also known as the core activities account. The objective of the fund is to distribute up to 80% of the current year's undesignated net operating cash flow. Net operating cash flow represents total fundraising revenues less total administrative and program expenses, less designated gifts, and less 10% of the full amount of unrestricted bequests transferred to the endowment fund. Funds are disbursed upon request from the hospital for approved capital items and/or program expenses.

The General Fund includes an internally restricted fund balance that is equal to the estimated core activities expense budget for the next fiscal year.

The Endowment Fund consists of General and Named Endowments.

General Endowments are internally restricted and reflect 10% of the amount of general bequests received by the Foundation and unnamed endowments, to be held and invested permanently. Investment income on General Endowments is accumulated and will be disbursed annually to finance hospital capital requirements as approved by the Foundation Board and in accordance with Canada Revenue Agency requirements.

Named Endowments reflect externally restricted donation contributions, with a minimum donation amount of \$25,000, the proceeds of which are to be invested and held permanently by the Foundation, and subject to individual endowment agreements entered into by the specific donor and the Foundation. The investment income will be accumulated in the fund. Disbursements of income from the fund shall be in accordance with the terms of the specific endowment and Canada Revenue Agency requirements.

#### March 31, 2020

#### 1. Nature of Operations and Summary of Significant Accounting Policies (continued)

#### **Fund accounting**

The Future Equipment Reserve Fund is a savings account holding funds for future capital priorities to be completed over the next several years. These priorities include an MRI, CT scanner and new clinical information system. Due to the significant expense of these capital priorities, it is necessary to save and set aside funds for these anticipated expenses.

The Equipped to Care Fund represents a program that focuses on equipment replacement in the Diagnostic Imaging Department and a Clinical Information System.

#### **Foreign Currency Translations**

Foreign currency amounts are translated into Canadian dollars as follows:

At the transaction date, each asset, liability, revenue and expense is translated into Canadian dollars by using the exchange rate in effect at that date. At the year end date, monetary assets and liabilities are translated into Canadian dollars by using the exchange rate in effect at the balance sheet date. The resulting foreign exchange gains and losses are included in income in the current period.

#### **Revenue Recognition**

Externally restricted contributions (grants, donations, equipped to care program) are recognized in the fund corresponding to the purpose for which they are contributed.

Contributions are recognized as revenue in the General Fund and consists of Donations, Caring for Generations/Business partners, Signature and Third Party events, Planned Givings, and receipts from pledges. Donation contributions received for specific equipment are also included as revenue of the General Fund, if no specific restricted fund exists.

Investment income includes dividend and interest income, realized investment gains and losses on sales of investments, and unrealized gains and losses on investments measured at fair value.

#### **Recognition of Pledges**

Due to the uncertainty surrounding the collectibility of pledges, the organization does not recognize pledges until received, since they are not considered legal obligations.

#### **Contributed Services**

The Foundation would not be able to carry out its activities without the services of many volunteers who donate a considerable number of hours. Because of the difficulty of compiling these hours, contributed services are not recognized in the financial statements. The value of donated gifts-in-kind have not been reflected in the records as their monetary value cannot be ascertained.

#### March 31, 2020

#### 1. Nature of Operations and Summary of Significant Accounting Policies (continued)

## **Use of Estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in the preparation of these financial statements include, but are not limited to, accounts payable and accrued liabilities. Actual results could differ from management's best estimates as additional information becomes available in the future.

**Investments** Investments are recorded at fair value. Fair values of the investments are

determined by reference to published price quotations provided by the organization's investment brokers. Realized gains and losses on the sale

of investments are determined on a completed transaction basis.

The Foundation is part of a multi employer defined benefit pension plan Pension Plan

which is accounted for using defined contribution accounting. Foundation is unable to apply defined benefit accounting since the

information is controlled by an external source (see Note 6).

The organization's financial assets and liabilities are recorded at fair value **Financial Instruments** 

> when acquired or issued. In subsequent periods, they are reported at cost or amortized cost less impairment, if applicable. Impairment of the financial assets is tested only when indications of a possible impairment exist. Any transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and is recognized in net income over the life of the financial

instrument using the straight-line method.

Cash and equivalents Cash and cash equivalents consists of cash on hand and balances in bank

accounts.

March 31, 2020

2. Investments					2020	2019
			Ac	cumulated		
				Unrealized	Market	Market
		Cost	Gai	ns (losses)	Value	Value
General Fund						
Cash	\$	7,184	\$	•	\$ 7,184	\$ 5,358
High interest savings account		4,844,881		-	4,844,881	3,955,309
Fixed income	_	31,485			31,485	93,560
Total general fund		4,883,550			4,883,550	4,054,227
Endowments						
Pooled Mutual Funds	_	5,269,446		(391,125)	 4,878,321	 5,001,863
Future Equipment Reserve Fund						
Cash		2,130		-	2,130	3,500
High interest savings account	_	2,872,234		<u> </u>	 2,872,234	 2,630,449
Total future equipment reserve fund	_	2,874,364		-	2,874,364	2,633,949
Total investments	\$	13,027,360	\$	(391,125)	\$ 12,636,235	\$ 11,690,039

The fixed income investment is comprised of an Ontario Savings Bond. The fixed income investment contain effective interest rate of 3.1% and matures in June 2023.

#### March 31, 2020

#### 3. Related Party Transactions

During the year, the Northumberland Hills Hospital charged the Foundation, \$404,311 for personnel costs and benefits on a cost-recovery basis (2019 - \$345,005).

During the year, Northumberland Hills Hospital charged the Foundation, \$6,236 for hospital service chargebacks (2019 - \$6,188).

During the year, donations and distributions of \$1,976,654 (2019 - \$3,155,730) were made to the Northumberland Hills Hospital.

The year-end accounts payable and accrued liabilities include the following amounts owed to Northumberland Hills Hospital. The following amounts have been included in the above amounts.

Personnel costs and benefits
Equipment purchases and program funding

_	2020	2019
\$	37,415 \$ 420,612	28,581 561,448
\$	458,027 \$	590,029

These transactions are in the normal course of operations and are measured at the exchange value which represents the amount of consideration established and agreed to by the parties.

#### 4. Commitments

The Foundation entered into an agreement to assist with the educational programs for staff of the Hospital for a total amount of \$382,000 as at March 31, 2020.

In the 2020 fiscal year, the Foundation received an accumulated donation of \$1,000,000. The donor requested that the Foundation use the funds to purchase a specific piece of equipment in the future: a CT or MRI unit. The equipment purchase has not occurred as of year-end. This donation is being held within the investment account of the General Fund.

The Hospital has requested that the Foundation allocate funds for the future investment in a new clinical information system. The clinical information system is scheduled to be purchased in 2021 with a cost of approximately \$10,000,000 to \$12,000,000. Due to the sizable contribution required for this project, the Foundation is planning its cash resources to ensure the funds are available for this expenditure.

The Foundation has committed \$562,000 to local mental health initiative programs and it is anticipated these funds will be spent over a three year period beginning in fiscal 2021.

#### March 31, 2020

#### 5. Pledges

The Foundation defines a pledge as a commitment in writing with due dates extending beyond 12 months from the date the pledge is made. Pledges receivable are not reflected in the statement of financial position since they are not considered legal obligations.

The Foundation has pledges receivable of \$123,229 (2019 - \$233,209) for the Equipped to Care Fund.

#### 6. Pension Plan

Substantially all of the employees of the Foundation are members of the Healthcare of Ontario Pension Plan (the "Plan"), which is a multi-employer defined benefit pension plan available to all eligible employees of the participating members of the Ontario Hospital Association. The Plan specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates to pay.

Variances between actuarial funding estimates and actual experience may be material and any differences are generally to be funded by the participating members. Each year an independent actuary determines the funding status of the Plan. The most recent actuarial valuation of the Plan as at December 31, 2019 indicates the Plan is 119% funded.

Employer contributions made to the Plan during the year by the Foundation are reflected in the statement of operations and amounted to \$29,886 (2019 - \$25,538).

#### 7. Financial Instruments

There have been no changes to the foundation's financial instrument risk exposure from the prior year, but the foundation is exposed to the following financial instrument risks:

#### **Credit Risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

The Foundation's bank accounts are held at a major financial institution and the investments are held primarily with two major investment brokers.

#### Interest Rate Risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The organization is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income and mutual fund investments, which represent approximately 62% of the fair market value of the investments disclosed in Note 2 to these financial statements.

#### **Currency Rate Risk**

Currency risk is the risk that the fair value of the future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

#### March 31, 2020

#### 7. Financial Instruments (continued)

#### **Market Risk**

Market risk is the risk that the value of financial instruments will fluctuate as a result of changes in market prices, other than those arising from interest rate risk or currency risk. The Foundation is exposed to market risk on its investments through fluctuations in the bond and equity markets and these investments are not guaranteed. To manage these risks, the Foundation uses independent investment advisors and has developed an investment policy guideline to reduce risk. The Foundation receives monthly statements and meets on a quarterly and yearly basis with investment counsel.

On March 11, 2020, the World Health Organization declared the outbreak of the coronavirus (COVID-19) a pandemic resulting in economic uncertainties impacting the financial markets. The investments held by the Foundation are measured at fair value, in accordance with its significant accounting policies disclosed in Note 1 to these financial statements.

As disclosed in Note 2 to these financial statements, the Foundation held investments in pooled mutual funds, which are exposed to changes in the equity market. As at May 11, 2020, the related cost, unrealized gains (losses) and market value of the pooled mutual funds reflected the following information:

	Cost	Unrealized ns (losses)	Market Value		
Endowment Fund Pooled mutual funds	\$ 5,259,640	\$ (41,146) \$	5,218,494		

The extent of any future impact on the Foundation's investments or operations as a result of COVID-19 is unknown. Consequently, this may impact the Foundation's ability to make distributions to the Hospital in the future.